

07/2017 JW



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

**STATE OF DELAWARE**  
**BOARD OF PROFESSIONAL LAND SURVEYORS**

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [DPR.DELAWARE.GOV](http://DPR.DELAWARE.GOV)  
EMAIL: [customerservice.dpr@state.de.us](mailto:customerservice.dpr@state.de.us)

PUBLIC MEETING MINUTES:	<b>BOARD OF PROFESSIONAL LAND SURVEYORS</b>
MEETING DATE AND TIME:	<b>Thursday, July 20, 2017 at 8:30 a.m.</b>
PLACE:	<b>Division of Professional Regulation 861 Silver Lake Blvd., Conference Room A Cannon Bldg., Dover, Delaware 19904</b>
MINUTES FOR APPROVAL:	<b>September 21, 2017</b>

**MEMBERS PRESENT**

Franco R. Bellafante, Professional Member, Chair  
Charles Adams, Jr., Professional Member, Vice-Chair  
James Bielicki, Jr., Professional Member  
Carla Cassell-Carter, Public Member (arrived at 8:35 a.m.)

**MEMBERS ABSENT**

Kelly Katz, Professional Member  
Lakiyah Chambers, Public Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Kevin Maloney, Deputy Attorney General  
Jennifer Witte, Administrative Specialist II

**OTHERS PRESENT**

There were no others present.

**CALL TO ORDER**

Mr. Bellafante called the meeting to order at 8:36 a.m.

**REVIEW OF MINUTES**

A motion was made by Mr. Adams, seconded by Ms. Cassell-Carter, to approve the minutes from the June 15, 2017 meeting as presented. The motion was unanimously carried.

## **UNFINISHED BUSINESS**

There was no unfinished business.

Per discussion at the June meeting, Mr. Bellafante reiterated that he feels very strongly that there should be a notice distributed to the licensees whenever there is any type of change in the professions' regulations or statute, including the proposed changes that will be introduced in the upcoming rules and regulations public hearing in the fall.

After a brief discussion, Mr. Adams volunteered to be the liaison between the Board and the association with regards to upcoming amendments to the rules and regulations and notice to licensees.

## **NEW BUSINESS**

### **Review of Professional Land Surveyor Reciprocity Applications**

After review, a motion was made by Mr. Bellafante, seconded by Ms. Cassell-Carter, to approve Jason Latzke for licensure contingent on receiving a letter of good standing from another state currently licensed in and receiving a passing score of the Delaware Drainage and Jurisprudence exam. The motion was unanimously carried.

## **CORRESPONDENCE**

There was no correspondence.

## **OTHER BUSINESS BEFORE THE BOARD**

There was no other business before the Board.

## **PUBLIC COMMENT**

There was no public comment.

## **NEXT MEETING**

The next meeting will be September 21, 2017 at 8:30 a.m. in Conference Room A.

## **ADJOURNMENT**

There being no further business, a motion was made by Mr. Bielicki, seconded by Ms. Cassell-Carter, to adjourn the meeting at 9:13 a.m. The motion unanimously carried.

Respectfully submitted,

*Jennifer L. Witte*

Administrative Specialist II